Station Road, Thornton Cleveleys, FY5 5HY. Telephone 01253 823420 Fax: 01253 859871

4th November 2021

Medical and Dental Appointments

Dear Parent and Carer,

We have noticed that there are a number of children having medical or dental appointments within school hours, particularly on a Friday.

School needs to ensure the attendance of the children in order for them to be able to reach their full potential. It states in our Attendance Policy that school may ask for this evidence and therefore we would request that appointment letters are brought into school to show the Office staff, before the collection of your child, wherever possible.

We realise that you may not always have received a letter for an appointment, especially if it is an emergency doctor or dental appointment, but in this instance, we will expect you to have informed the office staff of your intention to seek an appointment when you drop your child off at school.

Many thanks for your support in this matter.

Best wishes.

Gill Finney,
Headteacher.